

**COUNTY OF MARLBORO**  
**REQUEST FOR BID**

The County of Marlboro is currently accepting bids for repair of the courtroom ceilings at the Marlboro County Courthouse. Bids will be received at the Marlboro County Administration Building, 205 East Market Street, Bennettsville, SC 29512.

**Public Bids Due & Opening:** Friday, March 31, 2017  
11:30 A.M.  
William P. Wallace, Sr. Administration Building  
All bids will be opened and read aloud in public.

Pre-Bid Meeting MANDATORY Wednesday, March 15<sup>th</sup>, 2017  
10:30 A.M  
William P. Wallace. Sr., Administration Building

**When obtaining bid and contract documents, please provide the following information about your company:** mailing address, street address, telephone number, fax number, e-mail address, and contact person.

**For Bid Package Contact:** Tonya Jackson, AP/Purchasing Specialist  
[T.Jackson@marlborocounty.sc.gov](mailto:T.Jackson@marlborocounty.sc.gov)

The County reserves the right to reject any and all bids, and to waive informalities and technicalities, and to award any bid to be in the best interest of the County. The Marlboro County Purchasing Ordinance provides for a local preference to local vendors. The bidder is responsible for sales taxes, transportation costs ( to include "all" shipping and freight), permits and all other costs in connection with his performance of this bid. **All costs associated with this bid must be included in the bid proposal. The County will not pay any costs above the awarded bid amount without prior approval.**

The Bidder is responsible for examining the plans and specifications to determine them sufficient for the work to be performed. All questions concerning specifications must be submitted in writing via email no later than March 17, 2017. If applicable, an addendum will be sent via email to every bidder on or before March 21, 2017 to allow time for bids to be submitted. All addendums must be acknowledged by email upon receipt to qualify. For any bids sent to second parties, the County must receive acknowledgment from the second party to qualify for bids.

**All Bids must be received by deadline and submitted sealed and marked "COURTROOM",** to Tonya Jackson, AP/Purchasing Specialist. Bids not received prior to the deadline will not be considered.