

Marlboro County Government  
Request for Qualifications  
For Engineering Services

I. Invitation

Marlboro County Government is seeking a qualified full-service engineering firm to assist with redevelopment efforts at Lake Paul Wallace. The selected firm will assist with creating a boardwalk along Beauty Spot Road. The project will involve structural work in constructing wetland boardwalks with fishing piers and trails, permitting and coordination with regulatory agencies such as South Carolina Department of Natural Resources and South Carolina Department of Health and Environmental Control.

II. Background

The project is a partnership between Marlboro County and Lake Paul Wallace Authority. County Council approved the project at the December 13<sup>th</sup> meeting. The boardwalk is anticipated to provide access from the diversion dam to the walking trails.

III. Scope of Service

The architect/engineer will be required to perform or provide the following:

- a) Develop and design the boardwalk in specifications and requirements; present construction ready plans. The architect/engineer must develop plans to the appropriate scale for boardwalk and fishing piers. The architect/engineer must specify appropriate materials for construction. All requirements of the State of South Carolina and all pertinent administrative regulations shall apply to this project as if herein written out in full.
- b) The architect/engineer must obtain a City of Bennettsville business license if awarded the contract.
- c) The architect/engineer must provide proper insurance information with at least one million (\$1,000,000) of coverage including worker's compensation and at two hundred fifty thousand dollars (\$250,000) of liability coverage. Proof of coverage must be included with the RFQ.
- d) The architect/engineer will consult with County Administration and Lake Paul Wallace Authority officials to develop strategies and solutions to wetland and environmental issues.
- e) Assist with other projects on an as needed basis.

#### IV. Proposal Requirements

RFQs must contain the following at minimum:

- a) No RFQ will be considered unless the architect/engineer firm involved is licensed in the State of South Carolina and qualified under provisions of South Carolina Licensing Law. A copy of your license must be included in your RFQ.
- b) Firm Qualifications
- c) Experience with projects as they relate to wetland boardwalks and trails or similar projects.
- d) A minimum of two references.
- e) Primary contact for this project.
- f) Include other information you may feel is relevant to the selection process.

#### V. Mandatory Project Meeting

A mandatory project meeting will be held on Tuesday, February 28, 2023 at 10:00 AM at 205 East Market Street in Bennettsville, SC 29512. A tour of the location will be taken during the meeting.

#### VI. Selection of Architect/Engineering Firm:

The County will negotiate a contract with the most responsive and highest qualified engineering firm for design services on an as needed basis, at a compensation which considered to be fair and reasonable to the County. Should the County be unable to negotiate a satisfactory contract with the architect/engineer considered the most responsive and qualified, negotiations will be terminated, and negotiations will then proceed with the remaining ranked architect/engineering firms until an agreement is reached.

This solicitation does not commit the County to award a contract, to pay any costs incurred in the preparation of qualifications submitted, or to procure or contract for services. The awarding of a contract does not commit the County to the exclusive use of the contracted engineering firm. The County reserves the right to accept or reject any, all or any part of offers received as a result of this request, to negotiate with all engineering firms, or to cancel in part or in its entirety this RFQ if it is in the best interest of the County.

RFQs will be reviewed by committee. The selection will be made based solely on the qualifications of the firm and experience with similar projects. For project related information, contact Doug Carabo, Public Services Director, at [dacarabo@marlborocounty.sc.gov](mailto:dacarabo@marlborocounty.sc.gov).

RFQs Due:	Tuesday, March 14, 2023, 10:00 AM
Opening:	Tuesday, March 14, 2023, 10:00 AM
Location:	William P. Wallace, Sr. Administration Building 205 East Market St, Bennettsville SC, 29512