

MARLBORO COUNTY COUNCIL

MARLBORO COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP BUILDING

COUNCIL CHAMBERS

TUESDAY, FEBRUARY 18, 2014

6:00 PM

CHAIRMAN	RON MUNNERLYN
VICE-CHAIR	DR. CAROLYN A. PRINCE
ADMINISTRATOR	JIM HAYNES
COUNTY ATTORNEY	HARRY EASTERLING, JR.

COUNCIL:

JASON STEEN, RON MUNNERLYN, DR. CAROLYN PRINCE, STEVE BLACKMON, AND	WILLIE GLADDEN, CORRIE H. PLATO, KEN ALLEN, ANTHONY WOODS
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* Absent

WORKSESSION: Began with all council members present at 4:30 p.m.

EXECUTIVE SESSION – DISCUSSION OF AN ECONOMIC DEVELOPMENT PROSPECT

Motion made by Mr. Willie Gladden, seconded by Ms. Corrie Plato, to enter into executive session for the discussion of an Economic Development Prospect. Vote in favor. Unanimous. Motion carried.

After approximately ten minutes in executive session, Motion made by Mr. Anthony Woods, seconded by Mr. Jason Steen, to leave executive session and re-enter work session. Vote in favor. Unanimous. Motion carried.

No votes were taken, no decisions were made.

INVOCATION – Mr. Anthony Woods

APPROVAL OF AGENDA ITEMS

Mr. Ron Munnerlyn stated that Council had discussed the agenda during the work session and he had been asked to remove or tabling item a. under Item 5, Appointments to Boards and Commissions.

Motion made by Dr. Carolyn Prince, seconded by Mr. Anthony Woods to approve the agenda as amended with Item 5. a. being tabled. Vote in favor. Unanimous. Motion carried.

APPROVAL OF MINUTES – January 14, 2014

Motion made by Mr. Jason Steen, seconded by Mr. Anthony Woods, to approve the minutes of January 14, 2014 as presented. Vote in favor: Unanimous. Motion carried.

PRESENTATIONS

MR. ROB JORDAN, HILL & JORDAN – AUDIT REPORT ENDING FY JUNE 30, 2013

Mr. Rob Jordan presented the findings of the Audit Report Ending FY June 30, 2013 and noted the following: Page 3 – Independent Auditor’s Report – he stated that the format had changed from last year but stated that a clean opinion was provided with no exceptions to the Financial Statement as presented by the county; Page 16 – Balance Sheet – Marlboro County has Government Funds of more than \$5,000,000.00 with a total Fund Balance of more than \$8,800,000.00 of which \$3,700,000.00 has been assigned; Page 17 – Statement of Revenues – the General Fund had a positive change of \$208,000.00 and Capital Projects Fund had a negative balance due to improvements to the administrative building and that creates a deficit until the project has been completed. Special Revenue funds had increased \$220,000.00; Special Project decreased \$24,000.00 with a net decrease of \$330,000.00 with \$750,000.00 long term assigned and reported that the change in the fund balance was a positive; Page 19 – Fiduciary Funds – these funds are handled by the Treasurer and funds in her account for FY June 30, 2013; Page 27 – Notes to Financial Statement – Deposits and Investments must be collateralized and all but \$100.00 were collateralized which has been now remedied; Page 30 – Long Term Debt – increased from \$3,383,880.00 to \$4,099,111.00 due to a lease purchase agreement the County entered into during the year; Page 32 – Liability Unfunded – very common in municipal governments at this time; Page 34 – Pending Litigation – the landfill action is still pending and noted; there will be changes to Financial Statement in the next couple of years due to a requirement that the GASB statements should recognize liability for the County’s proportionate share of net pension liability of retirement plans and health benefits. Counties shall be required to show their share of liability for retirements paid to state, and these amounts should be provided to County by State to occur prior to June of 2014 which will cause a very significant change on Financial Statement.

Dr. Carolyn Prince asked that Mr. Jordan repeat this information as to the GASB 68.

Mr. Jordan stated that the liability is out there for retirement but never been on the books; however, soon the law will require the counties to pick up and show their share of liability for retirement and health insurance benefits. The state will provide these numbers to each County.

Mr. Jordan asked Mr. Jim Haynes, Interim Administrator, if he had received any information on this and Mr. Haynes indicated that he had not. Mr. Haynes asked Mr. Jordan if this would affect the cash expense side and Mr. Jordan stated that it would be listed as an expense and that it was not a clean cut composition. The health benefits would be a clean cut phase but not the retirement funds aspect. The Legislation has not set the guidelines for this yet.

Dr. Carolyn Prince stated that she felt that this was part of the unfunded mandate requirements for counties.

Mr. Jordan continued to Page 36 – Budgetary Comparison Schedule of General Fund – reflects a balance of \$8,907,000.00 and \$8,623,000.00 in revenue with a decrease of \$283,464.00; Page 50 – Report on Internal Control Over Financial Reporting and on Compliance – bottom line is that no deficiencies were noted to be material. No inaccuracies were found on non-compliance and reported that this was a good report; Page 52 – Federal Expense for Year.

Mr. Hill stated that this concluded his report and asked if there were any questions.

Dr. Carolyn Price stated that she had two questions, the first being whether there was an audit prepared for each department of the County. Mr. Jordan responded that there were no departmental audits prepared. Dr. Prince inquired if there would be an additional fee for departmental audits if requested, and Mr. Jordan stated that there would be additional charges.

Mr. Ron Munnerlyn, Chair, stated that we came out \$208,000.00 to the good but part of this was a transfer from Railroad Funds of \$200,000.00. He stated that the County still spent out of the reserve funds and wanted everyone to know that. He thanked the staff for all the work in obtaining a good audit for the County.

NEW BUSINESS

ACCEPTANCE OF AUDIT REPORT ENDING FY JUNE 30, 2014

Motion made by Mr. Jason Steen, seconded by Mr. Anthony Woods, to accept the Audit Report Ending FY June 30, 2013. Vote in favor. Unanimous. Motion carried.

APPROVAL OF AGREEMENT BETWEEN COUNTY OF MARLBORO AND HURRICANE FENCE COMPANY FOR AIRPORT FENCING (TO BE PAID BY GRANT FUNDS WITH NO MATCH)

Mr. Jim Haynes, Interim Administrator, stated that the state decided to provide funds for fencing to our airport here in Marlboro County and that this agreement has been prepared in a way that the County is assuring that the engineer will perform certain duties. Our County Attorney, Harry Easterling, Jr., suggested that we obtain a letter from the engineer agreeing to perform the duties as set forth in the agreement so as to protect the county. Mr. Haynes stated that we had received this documentation and the engineer has suggested that we approve this Agreement for the fencing at the local airport.

Motion made by Dr. Carolyn Prince, seconded by Mr. Steve Blackmon, to approve the Agreement Between County of Marlboro and Hurricane Fence Company for Airport Fencing (to be paid by Grant Funds with No Match). Vote in favor. Unanimous. Motion carried.

RESOLUTION # 02-14-01 – A RESOLUTION TO AUTHORIZE MARLBORO COUNTY TO ENTER INTO AN AGREEMENT WITH THE CITY OF BENNETTSVILLE TO PROVIDE FOR THE EXCHANGE SERVICES BETWEEN THE CITY OF BENNETTSVILLE AND MARLBORO COUNTY

Mr. Ron Munnerlyn, Chair, stated that this agreement was for a trade-off for 911 services and fire services with the City of Bennettsville.

Mr. Jim Haynes, Interim Administrator, stated that this agreement was prepared for a three year term to expire in 2017. Mr. Haynes reported that staff is convinced that the agreement is fair to both the County and the City of Bennettsville after lengthy meetings with our Fire Coordinator and Public Safety Committee and recommended that Council approve the same.

Motion made by Mr. Willie Gladden, seconded by Mr. Anthony Woods to approve Resolution # 02-14-01 – A Resolution to Authorize Marlboro County to Enter into an Agreement with the City of Bennettsville to Provide for the Exchange Services Between the City of Bennettsville and Marlboro County. Vote in favor. Unanimous. Motion carried.

REPORTS

PUBLIC SERVICE COMMITTEE REPORT

Mr. Ron Munnerlyn, Chair, stated that the committee met today but had no lengthy report. He stated that discussions were basically about the upcoming budget and discussions about a new bookmobile for the library and recreation facilities for Blenheim.

PUBLIC SAFETY COMMITTEE REPORT

Mr. Jason Steen stated that the committee had met earlier in the day and that discussions included budget funds for a new animal shelter. He stated that further discussions would be had with the animal shelter.

STAFF REPORTS

FINANCE DEPARTMENT – MS. AINSLEY MOORE, FINANCE DIRECTOR

Ms. Ainsley Moore, Finance Director, appeared to provide the financial report for January, 2013. She stated that expenses for January were at 58% and revenues were at 46% which she felt were right on target for this time of the year. Ms. Moore stated that revenues should increase for the month of February due to tax payments expected to be paid by citizens.

Ms. Moore stated that budget work sheets had been provided to the various departments for completion for the 2014-15 fiscal year and that budget discussions have begun.

Ms. Moore stated that she was pleased with the audit report and that staff would continue to work hard to have another successful year.

Mr. Ron Munnerlyn, Chair, thanked Ms. Moore for her financial report and for the favorable audit.

ADMINISTRATIVE/FINANCIAL REPORT – JIM HAYNES, INTERIM ADMINISTRATOR

Mr. Ron Munnerlyn, Chair, recognized Mr. Jim Haynes, Interim Administrator for his Administrator's report.

Mr. Jim Haynes stated that he was proud of the good audit that the County had received and wanted to recognize the hard work of a few of the employees that made the good audit possible. He recognized Ms. Tonya Jackson of Purchasing, Ms. Ainsley Moore, the Financial Director, and Ms. Kaye Liner of Accounting. He stated that he was not sure exactly what Ms. Liner did other than keep him on track and let him know when someone was getting ready to make a big mistake. He stated that all these employees took their job very seriously and worked hard to handle things the way Council approved them to be handled. He stated that he appreciated their hard work.

Recognition of Employees – The following employees are recognized with five or more years of service to Marlboro County through the month of January: Susan Alderman (9 years); Timothy Brown (29 years); Dwayne Byers (10 years); Shirley Dunsford (13 years); William Funderburk (17 years); Mary Herndon (13 years); Fred Knight (9 years); Ronald McDonald (21 years); Grover McQueen (11 years); Nikki Peele (5 years); Melissa Skipper (19 years); and Kevin Treadaway (7 years).

2014 Statement of Economic Interests Report - Mr. Haynes reminded each Council member again this month that the 2014 Statement of Economic Interests (SEI) Report (Ethics Report) should be filed by each of them as an elected official on or before March 30, 2014. He stated that in the past, the deadline to file these forms were April 15th, but the deadline had been changed to March 30th and asked that they please keep this in mind and file prior to the deadline date. He provided instructions for filing the form electronically and stated that all must be file electronically – no exceptions.

Draft Hazardous Waste Permit from DHEC by Beazer East, Inc. for Koppers, Inc. – A Public Notice of a Draft Hazardous Waste Permit from DHEC regarding a renewal permit application for hazardous waste activities submitted by Beazer East, Inc. for Koppers, Inc. located at 280 Koppers Road, Florence, SC has been received. The permit application and draft permit are open for public comment from January 15, 2014 to March 3, 2014. Written comments or requests for a formal public hearing must be submitted no later than March 3, 2014. A copy of the notice addressed to Dr. Carolyn Prince was provided for review by each Council member.

Land & Water Conservation Fund (LWCF) Grant Program – the County received a Memorandum from the SC Department of Parks, Recreation & Tourism regarding 2014 Requests for Letters of Intent for the Land & Water Conservation Fund (LWCF) Grant Program. The letter invites interested eligible entities to submit a “Letter of Intent” form for grant assistance from the Land & Water Conservation Fund (LWCF). The deadline for submission is March 3, 2014. The LWCF is a Federal program that provides matching funds for the acquisition or development of outdoor recreation areas and facilities. This is a reimbursable grant program requiring a 50% match with a minimum of \$50,000.00 and only state and local government agencies may apply. The first to throw us out was a requirement for this grant that the recipient shall have received a grant from the LWCF Grant Program in the past.

SNOW AND ICE STORM - The snow and ice storm hit the county pretty hard and one of the hardest decisions he had to make as Interim Administrator was to figure out when offices should closed or operations delayed due to weather conditions. He stated that the county offices did close at 11:00 a.m. on Tuesday, February 11th and re-opened on Friday, February 14th at 9:30 a.m. with a one hour delay. The delays gave the maintenance staff a chance to clear sidewalks and walkways for the employees to make it as safe as possible.

PARKING LOT/RETAINING WALL – Sandy Watkins, the Engineer with the Council of Governments is working on a draft specification that will allow us to bid on the tearing down and leveling of the lot just across the street that was the Kinney property. She is also working on drafting final specifications for some paving at the Clio Fire Department.

BUDGET DISCUSSIONS – We have sent to our departments the budget request forms for the 2014-15 budget. This officially begins the budget preparation for the coming year’s

budget, which will come to the Council beginning with the Council meeting now scheduled for April 8, 2014.

RECOGNITION OF CITIZEN'S REQUEST BEFORE COUNCIL

Mr. Ron Munnerlyn, Chair, stated that no citizens had signed up to speak.

RECOGNITION OF COUNCIL MEMBERS

Mr. Anthony Woods – stated that he wanted to correct a couple of appointments he had made recently. He stated that he had appointed Mr. Marion Smith to the Planning Board and Ms. Rena Smith to the Library Board, when in fact, he meant to appoint Mr. Marion Smith to the Library Board and Ms. Smith to the Planning Board. He asked that these corrections be made.

Ms. Corrie Plato – No comments.

Mr. Jason Steen – thanked Ms. Ainsley Moore, Finance Director and staff for a good audit report.

Dr. Carolyn Prince – inquired of Mr. Jim Haynes, Interim Administrator, about the meetings held by the Recreation Advisory Board. Mr. Haynes advised that the Recreation Advisory Board had not met since last summer to his knowledge but that he had discussed this with Mr. Harrington and stated that they should be meeting on a regular basis. Dr. Prince stated that she had made a recent appointment to this board and the person had asked her why the appointment had been made if they were not going to have meetings. Mr. Haynes stated that they should have meetings on a regular basis and that he would follow up on this.

Dr. Prince announced that Marian Wright Edelman would be receiving one of the highest honors. She stated that Dr. Edelman would be inducted into the SC Hall of Fame on Monday, February 24, 2014 at 10:30 a.m. at the Myrtle Beach Convention Center, along with Septima Clark.

Mr. Steve Blackmon – wanted everyone to know that they are working on the recreation for Blenheim and trying to get things worked out. Progress is being made.

Mr. Ken Allen – No comments.

Mr. Willie Gladden – wanted to thank Mr. Haynes for helping the employees in making decisions for employees to keep them safe during the snow and ice. He stated that he really appreciated him taking the lead on this and knew that these decisions were tough. Mr. Gladden also stated that the Brightsville/Adamsville Park was ready to begin their T-Ball and Coach Pitch baseball leagues this year. He is excited and stated that these leagues

would be offered for boys and girls from age's four to eight. He also stated that they hope to schedule an "Opening Day" soon.

NON-AGENDA ITEMS

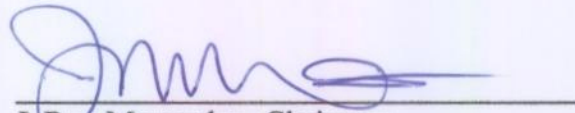
No items were heard.

ADJOURN

Motion made by Mr. Steve Blackmon, seconded by Mr. Anthony Woods, to adjourn the meeting. Vote in favor. Unanimous. Motion carried.

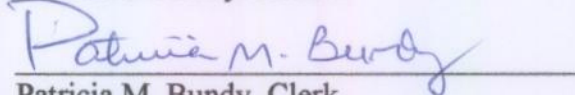
The meeting was adjourned at 6:36 p.m.

(SEAL)



J. Ron Munnerlyn, Chairman
Marlboro County Council

ATTEST:



Patricia M. Bundy, Clerk
Marlboro County Council

Date Adopted: March 11, 2014