

Request for Proposals
BUILDING ASBESTOS ABATEMENT &
DEMOLITION SERVICES



Marlboro County Government
205 E Market Street
Bennettsville, South Carolina
29512

INSTRUCTIONS TO PROPOSERS

1. SCOPE OF WORK

Project Description:

Marlboro County Government is issuing this Request for Proposals (RFP) soliciting proposals from qualified firms to complete the asbestos abatement and the demolition of an abandoned retail business referred to as the Broad Street site. Asbestos assessment has been completed to identify the Asbestos-Containing Materials (ACMs) present at the site. A copy of the asbestos assessment report [GEL Engineering, LLC (GEL) revised report dated February 16, 2023] is attached to and is/becomes a part of this RFP. Asbestos abatement will be part of the demolition services.

Broad Street Location:

- 216 Broad Street Bennettsville SC, 29512

Please see section 2 of GEL's asbestos assessment report for a diagram of the Broad Street site with asbestos homogeneous area locations.

2. PROVISIONS

- A. The contractor shall provide all materials, tools, machinery, labor, and supervision necessary for the asbestos abatement and demolition work on the above Broad Street site. Demolition work (to be performed after completion of asbestos abatement activities) shall include all debris and cleared so asphalt can be added for a parking lot.
- B. Contractor shall be responsible for obtaining the local asbestos abatement and demolition permits. The contractor is responsible for obtaining a written asbestos project design, if needed, from a South Carolina Department of Health & Environmental Control (SCDHEC)-licensed asbestos project designer prior to commencement of asbestos abatement activities. Marlboro County Government will be responsible for utilities disconnected, but it will be the responsibility of the contractor to contact all utility providers (water, sewer, electric, gas and cable) prior to commencement of demolition activities to ensure that disconnection has been made.
- C. Masonry materials shall be salvaged and stored in a designated area at the Public Works Shop located at 901 Wallace Rd Bennettsville SC 29512.
- D. The contractor shall be responsible for the removal and proper disposal of all materials [i.e., asbestos waste and Construction & Demolition (C&D) debris] and shall provide Marlboro County Government with applicable landfill receipts prior to release of payment. Debris to be delivered to approved landfill(s) licensed for any type of debris (i.e., asbestos waste and C&D debris) in accordance with all Federal, State, and local laws and regulations. All loads shall be covered and secured prior to and during transport. The contractor relieves Marlboro County Government of all liability in the disposal of debris. The contractor is responsible for all other applicable fees, permits, and required notices not identified in Section 2.B above.
- E. The contractor will provide a safe working environment.
- F. Pre-proposal meeting attendance is mandatory as questions will be answered and site will be toured.

3. SCHEDULE

- Deadline for receipt of written questions and requests for addenda - March 31, 2023
- Marlboro County Government responds to questions and/or addenda issued.
- Pre-Proposal Meeting – March 30, 2023 at 10:00am
- Public Proposal Opening – April 5, 2023 at 11:00am
- Award – April 12, 2023
- Tentative Notice to Proceed – April 24, 2023

4. GENERAL PROPOSAL CONDITIONS

- A. Contractors must meet all Federal, State, and local licensing requirements.
- B. Responses to the RFP shall be made according to the instructions contained herein. Failure to adhere to instructions may be cause for rejection of any proposal.
- C. Proposers understand and agree that submission of a proposal will constitute acknowledgment and acceptance of, and willingness to comply with, all the terms, conditions, and criteria contained in this RFP, except as otherwise specified in the proposal. All parts of the submitted proposal may become part of any subsequent contract between the selected proposer and Marlboro County Government.
- D. False, misleading, incomplete, or unresponsive statements in connection with a proposal may be sufficient cause for rejection of the proposal. The evaluation and determination of the fulfillment of the above requirement will be Marlboro County Government's responsibility, and its judgment shall be final.
- E. Proposals shall provide a straightforward, concise delineation of the proposer's capability to satisfy the requirements of the RFP. Each proposal shall be submitted in the requested format and provide all pertinent information, including but not limited to information relating to capability, experience, financial resources, and other information as specified in Section 6 and otherwise required in this RFP. Each proposal shall be signed in ink by a duly authorized officer of the company.

5. SUBMISSION OF PROPOSALS

- A. Proposals in response to this RFP shall be considered received at the time received by the addressee. All proposals and other communications should be addressed to Marlboro County Government as follows:

Doug Carabo
Director of Public Services
Marlboro County Government
205 E Market St
Bennettsville SC 29512
Phone: 843-479-5600 x 29
Email: dacarabo@marlborocounty.sc.gov

- B. Written proposals must be received by Marlboro County Government at its office address listed in section 5.A. above by April 5, 2023 by 11:00am. Written proposals may either be mailed or delivered and marked as described. Proposals received after this specified date and time above shall be considered late and shall not be considered for evaluation.
- C. Each proposal shall be in the form specified in this RFP, and in a sealed envelope with outside markings stating, "Marlboro County Government Broad Street Asbestos Abatement & Demolition Proposal".

6. REQUIRED ELEMENTS OF PROPOSALS

- A. Cover Letter. Each proposer shall submit a short cover letter including the name and address of the organization submitting the proposal; and the name, address, and telephone number of the contact person who will be authorized to make representations for the organization.
- B. Experience.
- Qualifying Experience. Brief history of the firm including any fields of expertise, previous experience with jobs of similar scope. List a minimum of three (3) recent projects similar in scope (if possible).
 - Litigation. Provide a list of any litigation in which the Firm and/or Managing Principal is named a party.
- C. Proposed Work Plan/Schedule.
- D. Certificate of Liability Insurance. Proposer must submit proof of general aggregate and pollution liability insurance, and worker's compensation insurance each in an amount of at least \$1M. If proposer is awarded a contract for this project, a certificate of liability insurance listing Marlboro County Government as an additional insured will be required.
- E. Proposal Submittal Form. (Included in this RFP)

7. CLARIFICATION AND ADDENDA PROCESS

- A. A proposer may submit to Marlboro County Government a written request for an interpretation or clarification of, or an addendum to this RFP. Any such request must be received by Marlboro County Government no later than March 31, 2023. The request must be e-mailed to

dacarabo@marlborocounty.sc.gov. The subject line of all emails should be "Marlboro County Government – Asbestos Abatement & Demolition RFP." Proposers should specifically note Marlboro County Government prefers questions be submitted by e-mail.

Marlboro County Government will review and prepare a written response to each request made by a proposer pursuant to this section. Marlboro County Government written determination will be e-mailed by April 3, 2023 unless circumstances require a later date.

- B. Marlboro County Government reserves the right to make modifications or addenda to this RFP. If Marlboro County Government determines it is appropriate to revise any portion of this RFP, either at the request of a proposer or upon Marlboro County Government's own initiative, Marlboro County Government will issue, and make available to all prospective proposers via Marlboro County Government's website at marlborocounty.sc.gov.
- C. Marlboro County Government is not bound by any oral interpretations, clarifications, or changes made to this RFP by any Marlboro County Government employee or consultant. Any clarification or change to the RFP must be provided in writing pursuant to this section.

8. COST OF PROPOSAL

Any costs incurred by proposers in responding to this RFP shall be the proposer's sole expense and will not be reimbursed by Marlboro County Government.

9. CANCELLATION OF REQUEST FOR PROPOSALS

Marlboro County Government reserves the right in its discretion to cancel this RFP in whole or in part.

10. PROPOSAL REJECTION

Marlboro County Government reserves the right to accept or reject all proposals submitted in response to the RFP or refuse to enter any contract resulting from any proposal submitted, without expense to Marlboro County Government.

11. PROPOSAL WITHDRAWAL

Proposal will be evaluated promptly after opening and a proposal tabulation summary will be provided upon request. Proposal results will not be given over the telephone. No proposal may be withdrawn for a period of thirty (30) calendar days after proposal opening.

12. AWARD

Award of proposal shall be made based on criteria set forth herein. In addition to the quoted price, the following criteria may be used in the award: experience, and service provided by the proposer, quality of work, completion date, and other factors deemed relevant by Marlboro County Government. Project must be completed before any payments are made.

Experience	25%
Cost/Price	50%
Project Completion Schedule	25%

MARLBORO COUNTY GOVERNMENT

PROPOSAL SPECIFICATIONS / PROPOSAL SUBMITTAL FORM

Project Location: 216 Broad St Bennettsville SC, 29512

The undersigned DEMOLITION CONTRACTOR, having examined these documents, and having full knowledge of the condition under which the work described herein must be performed, hereby proposes that she/he will fulfill the obligations contained herein in accordance with all instructions, terms, conditions, and specifications set forth; and that she/he will furnish all required products/services and pay all incidental costs in strict conformity with these documents for the stated prices as payment in full.

Proposal \$ _____

Available Start Date: _____

Length of time for Completion: _____

Submitting Firm: _____

Address: _____

Name of Authorized Representative (print/type) : _____

Title: _____

Authorized Signature: _____

Date: _____

Email: _____

Phone Number: _____

FIRM PRICING

Prices submitted in this proposal form are firm through (minimum 90 days): _____